

LANDMARKS COMMISSION
Monday, February 25, 2008 - MINUTES – Meeting Date

Call to Order: Time In: 7:00 p.m.

The Landmarks Commission of the Village of Canal Winchester met on the above date at the Municipal Building for its February 2008 regular meeting and was called to order by Mrs. Deeds.

Roll Call

Present: Mr. Abbott, Mrs. Deeds, Mr. Lynch, Mr. Messerly, Mr. Murphy, Mr. Note and Mr. Rumora.

Approval of Minutes

Mr. Note made a motion to approve the minutes of the January 28, 2008 regular Landmarks Commission meeting as presented. Mr. Messerly seconded the motion. The motion passed unanimously.

Pending Case

CA-08-01 Property Owner, Peggy Eisnaugle, Applicant, Keith Egloff, is requesting approval for a new commercial business sign at 47 West Waterloo Street. This application was tabled at the January 28, 2008 meeting. Allan Neimayer, Planning and Zoning Administrator stated the proposed sign is for Allstate Contractor LLC. The sign display area will be 2 ft. tall by 3 ft. wide and the colors to be used are blue and white. The existing sign support pole will be used for the new display sign. Mr. Neimayer informed the Commission he had spoken with Mr. Egloff to remind him of the need to attend tonight's meeting. Mr. Egloff said he would be out of town, but would have someone else attend to represent him and answer questions. No one was present to represent Mr. Egloff on this application.

The Commission discussed the following items of concern: the size and location of the sign; the condition of the existing support pole and what color it should be; the height of lettering on the display sign; and what material the sign will be made out of. The Commission noted the proposed display sign (2 ft. by 3 ft.) complies with the Preservation Guidelines in terms of size. The Commission agreed that the support pole would be painted white, black or brown (brown to match the existing trim on the principal building). A sample of the sign lettering and company logo provided by Mr. Egloff was passed around to Commission members. No information on the height of lettering was made available. Mr. Neimayer told the Commission that he was informed by Mr. Egloff the sign would be made out of metal.

Mr. Lynch made a motion to approve Application #CA-08-01 as submitted with the following conditions: 1) the existing ground post is in good condition; 2) the ground post shall be painted white, black or brown (brown to match the existing trim on the principal building); 3) the display sign lettering shall be no taller than eight (8) inches; 4) the size of the display sign shall be 2 feet tall by 3 feet wide as submitted; and 5) the sign shall be made out of metal. Mr. Note seconded the motion. The motion passed unanimously.

Report on Council's Old Town Committee Meeting

Mr. Note spoke on the following items that were discussed at the February 11, 2008 Council Old Town Committee meeting:

1. Update on the Interurban Building: plans are to have the roof project done by either later summer or early fall; any further exterior changes to the Interurban Building will have to go before the Landmarks Commission for approval.
2. The Old Town Committee agreed to recommend the following to Council for approval:
1) naming the north/south alley behind the Municipal Building coming off West Columbus Street to *Warehouse Alley*; 2) naming the alley from the north end of Warehouse Alley to Washington Street as *Towpath*. Don Miller, former Landmarks Commission member, had found an old map of this area and he will verify the correct spelling of these two names.
3. Update on the Marathon site: Franklin County has given the village the permission to tear down remaining structure. Village staff will present an application to the Landmarks Commission in the near future for approval of the demolition and to present plans for the redevelopment of the site.
4. Code enforcement: Main Street Canal Winchester initiated a discussion with the Old Town Committee on code enforcement. Mr. Neimayer was present at the February 11 meeting to review the village's current policy on code enforcement and how the enforcement process works.

Old Business

1. Draft letter to historic district property owners: Mrs. Deeds asked if there were any comments from Commission members. There were no comments. Mrs. Deeds presented the idea of the Landmarks Commission issuing an annual spring newsletter to the historic district property owners that reflect on the prior year's activities by the Commission. The newsletter could list how many applications were heard and what issues were discussed. The newsletter could be used to promote past projects – include before and after photographs. Everyone agreed this was a good project to undertake by the Commission. Mrs. Deeds then suggested a reference to this newsletter be included in the draft letter. Mr. Note and Mr. Messerly stated they could help with the design layout of the newsletter. Mrs. Deeds asked all Commission members to think of a name for the newsletter and to e-mail everyone with their suggestions.

New Business – None.

Adjournment

Mr. Note made a motion to adjourn. Mr. Messerly seconded the motion. The motion passed unanimously.

Time out: 7:20 p.m.

Beth Deeds, Chairperson

Date